

**MINUTES OF A MEETING**  
**BROOKLYN FINANCE COMMITTEE**

**February 13, 2017**

**6:15 p.m.**

MEMBERS PRESENT: Ron Van Kirk, Chair  
Barb Paulitzky  
Debbie Tomusko

MEMBERS ABSENT: None

Chairman Van Kirk called the meeting to order.

The first item discussed was Ord. #2017-3, for the Soza membership at the Rec Center. It was changed to reflect 30% of class fees to the city instead of \$30 per class. **MOTION** by Van Kirk, second by Paulitzky to recommend Council adopt, as amended. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Ord. #4, for rate of pay for Ceramics instructor at Senior Center. This is on 2<sup>nd</sup> Reading.

Ord. #5, for updated pricing of items at Senior Center. This is on 2<sup>nd</sup> Reading.

Ord. #6, for adoption, a Change Order for Quality Control for Memphis for \$7,278.04. **MOTION** by Paulitzky, second by Van Kirk to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Ord. #7, for adoption, a Change Order for Quality Control for Tiedeman for \$23,745.20. **MOTION** by Paulitzky, second by Van Kirk to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Ord. #8, needs adoption, authorizing payment to CW Courtney Co. for professional engineering fees for Rodoan Rd./alley project for \$149,175. Dir. Schaeffer said this will be a payment in March, and then it will go to bid. **MOTION** by Paulitzky, second by Van Kirk to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Res. #2017-2, which opposes the Ohio budget. Dir. Schaeffer said among other things, this creates a 2% administrative fee, which is higher than RITA's fee. He added that RITA will lobby against this budget. **MOTION** by Van Kirk, second by Tomusko to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Ords. #2017-11 (\$202,000 notes) and #12 (\$238,000 notes) are both on 1<sup>st</sup> Reading. Dir. Schaeffer said this will pay down \$440,000 this year, and 20% over the next five years. Councilwoman Tomusko questioned the improvements, including Rec Center and others. Dir. Schaeffer explained these notes.

Ord. #13, \$1.5 million notes, for the reconstruction of Rodoan Rd. and alley. It was also noted this includes the court off the alley. This is on 1<sup>st</sup> Reading.

Ord. #14, for a part-time Recreation Program Coordinator. This is to replace three people being used currently for baseball, soccer and volleyball. Mgr. McGinty said it will be much easier if she just addresses one person. Councilwoman Tomusko said there is mention of reporting to an Asst. Mgr. yet we do not have one. Mgr. McGinty clarified that it's an empty position, but according to Human Resources that is the order for the chain of command; in this case it would go to the Manager directly. Councilwoman Pucci pointed out this is comparable to places where we say reporting to pool manager; Mgr. McGinty said that is correct. This position would be for 29 hours or less per week. This is on 1<sup>st</sup> Reading.

Ord. #15, for an emergency replacement of a heat exchanger for the Ice Rink for \$24,679. **MOTION** by Paulitzky, second by Van Kirk to recommend Council adopt. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

Ord. #16, adopting new Sect. 335.073 allows for police to cite drivers who do not have proof of insurance. The Chief said this is already the law, but this section allows us to do it locally and collect in Brooklyn. The person would have to show the State proof of insurance. This is on 1<sup>st</sup> Reading.

Ord. #17, is the Annual Appropriations. Dir. Schaeffer reviewed the differences of the 2016 actual and the 2017 proposed, and gave detailed info. There was brief discussion, and he reminded everyone this is just the first reading.

Ord. #18, authorizes a Job Retention and Creation Agreement with Inogen, Inc. This is on 1<sup>st</sup> Reading.

Ord. #19, authorizes a revised agreement with Life Force Mgmt. for third party EMS and ambulance billing, and other services, and having Life Force bill non-residents for unreimbursed charges. This is on 1<sup>st</sup> Reading.

Dir. Schaeffer said that the community surveys are in resident mailboxes right now, and they need to fill them out and mail back in. In one week we will give a link to give feedback on the City's website and on Facebook. He said the Audit begins Feb. 2nd, they should wrap up with the auditors in late spring. He met with SSI and the Finance Dept. to do the VIP Program, and charting accounts and doing any revisions. He noted he added to the appropriations the amount of \$10,000 for Council in "other expenses." He also provided a timeline on the Notes.

The Committee went back to a missed item, a request from Dir. Verba to apply for a \$700 Solid Waste recycling awareness grant. There is no match required. Dir. Verba said it will be used for door hangers to inform residents of new ordinances in effect. **MOTION** by Van Kirk, second by Paulitzky to recommend Council approve. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None.

There being no further business, **MOTION** by Paulitzky, second by Tomusko to adjourn. **VOTE RESULTED:** Yes: Van Kirk, Paulitzky, Tomusko. No: None. Meeting adjourned.

---

Clerk of Council